

Activation or Declaration Triggers

Event	Trigger	Time
Facility availability Facility evacuation	Crisis Mgmt Team decision	Within two (2) hours
Financial If loss or exposure amount exceeds	US\$	Immediate?
Physical Damage Water Fire No electrical service Loss of telephone service Loss of air quality (air con)	system failure, danger to life or health, no potable water danger to life or health, smoke damage, loss of access when UPS and generator run out, about ?? hours customers cannot call in, employees cannot call out staff inability to work, health risk, system failure	One (1) day Immediate Three (3) hours Four (4) hours Four (4) hours
Loss of access/evacuation Facility condition unknown Re-entry time unknown	cannot get reliable information cannot make reliable estimate	Two (2) hours Two (2) hours
Loss of key people Designated key people CMT members traveling injury, hospitalization, death	Insert names of 'key' staff cannot contact CMT members in emergency cannot be handled by HR staff	One (1) day? Three (3) hours? Immediate?
Loss or damage to computer systems Internal systems External systems Computer virus	loss of system availability, integrity, control loss of system availability, integrity, control IT department observation, decision	One (1) day? One (1) day? Immediate?

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